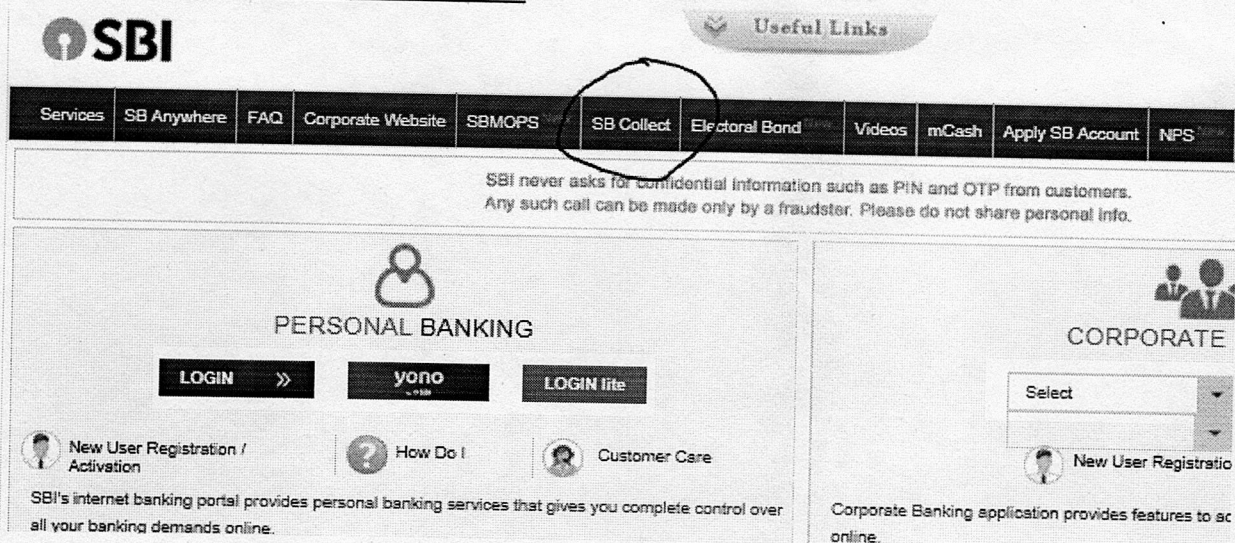


Instructions for making payment through to do SB Collect

- 1) Access <https://www.onlinesbi.com>



- 2) Open SB Collect
- 3) Accept Terms And Conditions and then *Proceed*
- 4) In next screen:
Select State as **Sikkim**
Type of Corporate/Institution as: Educational Institution
- 5) In next screen:
Select Educational Institution Name:
a) **St Josephs Convent Martam** (This option is for **Hostel Fees Deposit**)
b) **St Josephs School Martam** (This option is for **School Fees Deposit**)
- 6) After Selection of the option:
Details of the Student needs to be provided and the Fee amount

Note: In Remarks column: Please mention the semester for which the fee is being deposited)